



# Health Services Administration Information Session

JMU Department of Health Professions



# Key Characteristics of Successful Students

To effectively carry out the role of health administrator, you must be:

- Self-directed
- Team-oriented and collaborative
- Able to develop rapport with staff and patients
- Patient
- Possess good listening skills
- Possess good communication skills
- Possess strong analytical and conceptual skills
- Have the ability to identify and solve problems



# Admission

Must declare HSA major and General Business minor in My Madison

- Apply by September 15th (Spring admission) or **February 15th** (Fall admission)
- Applications accepted online via HSA website
- Must have completed or be enrolled in\* the following pre-requisite courses and earn a C- or better:
  - CIS 204: Computer Information Systems
  - ECON 201: Microeconomics
  - HTH 354: U.S. & Global Health Care Systems
- **Submit a personal statement**

# Personal Statement

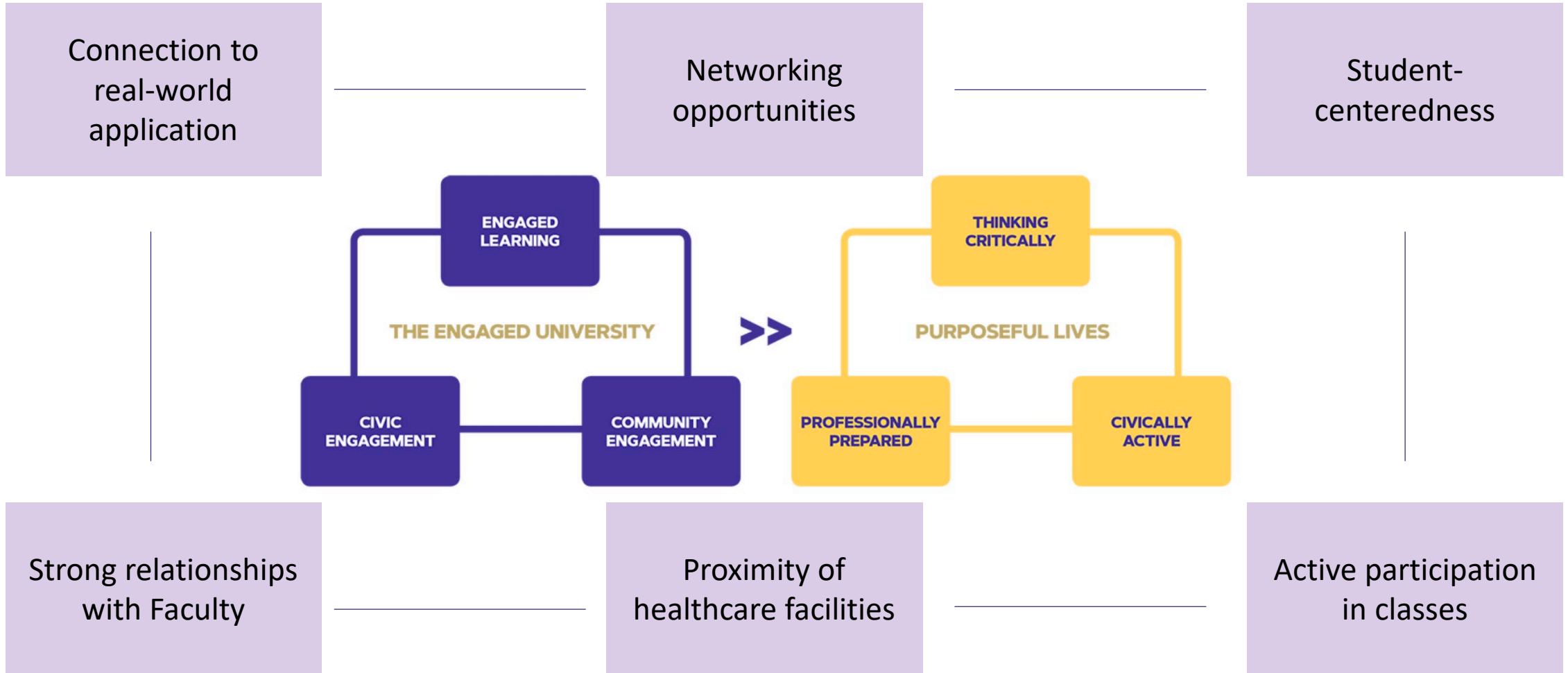
Your opportunity to highlight your background, interests, and decision to pursue a Health Services Administration degree at JMU. Most importantly, this is your opportunity to communicate your passion for the field of health administration and demonstrate your uniqueness as an applicant. You can also use your personal statement to explain any inconsistencies in other components of the application.

- Personal statements (500 word max) should address the following questions:
  - ✓ How would you describe what a health care administrator does to an individual unfamiliar with the field?
  - ✓ What influenced your decision to pursue health administration as a major? Provide an example of an experience in health care (personal or professional) that contributed to your interest in the HSA major.
  - ✓ What do you foresee will be the biggest challenge facing the health care administration field in the future?

# Tips for Writing Your Personal Statement

1. Be clear and concise, use specific examples rather than general statements
2. Include personal stories of your experiences
3. Don't wait to the last day to submit
4. Create an outline prior to writing the personal statement
5. Ensure you answer EACH question
6. Consult your campus resources
  - Career and Academic Planning (SSC)
  - The Writing Center (SSC)

# Why Choose HSA at JMU?





## PROGRAM ACHIEVEMENTS

- Ranked #1 in the nation
- AUPHA Certified- Full Certification
- Strong record of alumni successes



# Curriculum

Sequenced coursework in HSA and Health Sciences

General Business Minor through College of Business

Required 320-hour internship in a health services organization

- Internship occurs at the end of all coursework
- Generally completed in the summer term after May commencement

On average, program requires 2 academic years to complete from admission to graduation



# Student Opportunities for Engagement

1. Annual HSA Speaker Series
2. Health Administration Student Association (HASA)
3. American College of Healthcare Executives (ACHE)
4. Interprofessional Education/Practice Events
5. Alumni Networking Opportunities
6. Program Ambassadors
7. HASA Student Mentor Program



# Health Administrators

- Plan, organize, direct, and control health facilities and programs
- Make critical budgetary, staffing, and service decisions in support of patient care
- Work on interprofessional teams with direct providers of care
- Must have a desire to be in a helping profession, understanding of health services delivery, reimbursement and policy, and strong interpersonal, leadership, and analytical skills

**MISSION:** To prepare students with the skills and competencies to be leaders in healthcare through rigorous coursework, engaged learning experiences, and community involvement.

### WHERE GRADUATES WORK

- Ambulatory Care Facilities
- Hospitals and Health Systems
- Insurers/Managed Care Organizations
- Long-Term Care Facilities
- Nonprofit Agencies
- Pharmaceutical/Medical Devices
- Physician Practices

### POTENTIAL JOB TITLES

- Credentialing Specialist
- Financial Analyst
- Human Resources Associate
- Medical Office Manager
- Nursing Home Administrator
- Patient Experience Representative
- Project Manager
- Sales Representative

# FAQS

- How do I apply?
  - Online on HSA webpage
- Can you advise me on the draft of my application?
  - To be fair to all applicants, HSA faculty nor ambassadors will review your application in advance. However, information sessions are offered for Q&A.
- If I have not been fully admitted to the major, can I apply in Spring and finish the prerequisites in the summer and start HSA class in the Fall?
  - No. You have to have completed OR be concurrently enrolled in the pre-requisite classes at the time of application.
- How and when will I be notified if I am accepted?
  - You will be notified of your acceptance into the program within about 20 days of your application and before the next semester's registration.

# FAQS

- If I meet the criteria, will I be accepted?
  - Admission to the HSA program is a competitive process in which a limited number of students are admitted each cycle. Meeting the criteria for application does not guarantee admission into the program.
- What if I don't get accepted? Can I reapply?
  - Students who are not admitted to the major may reapply in upcoming cycles. You are encouraged to counsel with the Program Director regarding your placement in the selection process and whether reapplying is advisable.
- While waiting for acceptance, what classes can I take?
  - Gen Ed requirements, Program Prerequisites, COB classes, and HTH classes.



# Questions

